

Question 6.1 – Previous Experience (15%)

This information will include the digital management and storage of the existing collection of Living History North East [LHNE]. This collection includes; photographs, sound and video collections on numerous formats as well as other artifacts/documents [however most are already digitized] and logged into a current system. This will also run alongside the various digital outputs from the SeaScapes project – including: sound, video, images and documents in either Word or PDF or both formats. There is also a requirement to store 3D models of ship wrecks and the associated photogrammetry work.

Services to be delivered under this contract will include the following key elements:

1. To provide appropriate software for the needs of the digital collection access and management for LHNE and the Seascapes partnership. To ensure a customisable system for compatibility, that supports the management, development and security of the collection.
2. To support the installation and setup of the collection software to meet the needs of both LHNE and the Seascapes Delivery team. To ensure all data is transferable onto the new collection management system.
3. To provide support and provide access to training if and when needed to LHNE team
4. To future proof the collection management system for future generations, with LHNE team.

Bidders must provide appropriate examples of contract examples they have delivered within the previous 24 months; which demonstrate the Bidder’s experience of undertaking the key elements listed above.

There must be sufficient detail provided in your response to adequately demonstrate your undertaking of the Contract and each of the key elements. Bidders must also include the Client, the value of the Contract and the start date/end date of the Contract.

Scoring Criteria

Points	Criteria
0	No response is provided or a response is provided that is of no relevance to this Contract
1	The response provides evidence of experience with sufficient detail of a relevant Contract(s), but does not provide experience of OR sufficient detail of; the services identified in the question.
2	The response provides evidence of experience with sufficient detail of a relevant Contract(s), and adequately demonstrates experience with sufficient detail of one (but not more than one) of the services identified in the question as part of the contract example(s).



3	The response provides evidence of experience with sufficient detail of a relevant Contract(s), and adequately demonstrates experience with sufficient detail of two (but not more than two) of the services identified in the question as part of the contract example(s).
4	The response provides evidence of experience with sufficient detail of a relevant Contract(s), and adequately demonstrates experience with sufficient detail of all three (3) of the services identified in the question as part of the contract example(s).

Written response for key elements 1, 2, and 3

Maximum of 500 words for each of these key elements for question 1. Please provide your word count at the end of your response.

Please note that tables, images, charts, logos, graphics, graphs, charts, diagrams and appendices are not permitted.

Evaluators will only consider information that is provided in the boxes below, any other information will be disregarded. Bullet points are acceptable. If a Candidate exceeds the number of words set for this question, then the responses to the question will be evaluated in element order only up to the stipulated number of words detailed. The evaluator will not cross reference the responses from one question to another.

For any acronyms or abbreviations, Candidates must write the full wording of the acronyms or abbreviations the first time of use, followed by the acronym or abbreviation itself in brackets – for example: “Durham County Council (DCC)”.

**Written response here for
Question 6.1 - Previous Experience Key Element 1**

Insert word count here

**Written response here for
Question 6.1 - Previous Experience Key Element 2**

Insert word count here

**Written response here for
Question 6.1 - Previous Experience Key Element 3**

Insert word count here