

Opportunity to provide new archive collection management system for
Living History North East and the Seascales partnership
3rd June 2024

Introduction and Background

Tyne to Tees, Shores and Seas - SeaScapes Partnership, referred to hereafter as 'SeaScapes', is the UK's first marine Landscape Partnership scheme. Managed by a partnership of local, regional and national partners hosted by Durham County Council, the £5 million programme will deliver a suite of projects benefiting coastal heritage, the marine environment and local communities across South Tyneside, Sunderland, Durham and Hartlepool councils. The SeaScapes area lies between the River Tyne and River Tees, extending seaward to the six nautical mile boundary and landward by 500-1500m.

More details about the vision of the programme, its delivery partners and programme stakeholders can be found on the website listed below and other social media platforms.

- www.exploreseascapes.co.uk
- Twitter: @tynetotees
- Facebook: Explore SeaScapes
- Instagram: Explore SeaScapes (@tynetotees)

This request for quotation is for the provision of collection software and associated hardware (if applicable). This is part of the legacy element of this programme.

Contracting Organisation

Name and addresses:

Official name: Living History North East Limited [LHNE]

Postal address: The Donnison School Heritage Centre

Churck Walk, Sunderland SR1 2BJ

OR/ 15 Norfolk Street, Sunnyside

Sunderland, SR1 1EA

Contact person: Janette Hilton

E-mail: janette.hilton@lhne.co.uk

Telephone: 0744365383

Internet address(es):

Main address: <http://www.livinghistorynortheast.com>

Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at:

<http://www.livinghistorynortheast.com>

janette.hilton@lhne.co.uk

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Additional information can be obtained from the above mentioned address

Tenders or requests to participate must be submitted electronically via [the above email address.](#)

Type of the contracting organisation

Charity governed by charity law/Company Limited by Guarantee

Main activity

Oral History/Heritage Project Management/Training/Education

Key Deliverables

The consultant, will provide, install and setup the collection software to meet the needs of both LHNE and the SeaScapes Delivery team. This will include the storage of existing collection of LHNE and the various digital outputs from the SeaScapes project – to include: sound, video, images and documents in either Word or PDF or both formats. There is also a requirement to store 3D models of ship wrecks and the associated photogrammetry work.

Description of the procurement

LHNE Collection consists of a number of formats – these include digital photographs/photographs/digital sound and video/tape formats and physical collections. Most of these items have already been digitised and currently sit on an older management system known as CALM.

The existing underpinning infrastructure is more than 10 years old and is at end of life. Moving to an integrated archives collections management system with robust support will provide a sustainable solution. Significantly enhanced functionality will deliver a transformative step change in the user experience.

The right system will support the LHNE in:

- delivering an integrated catalogue for the archive and related collections, including digital assets, transforming access to the collection
- providing a collections management system that incorporates archival management functions, enabling best practice stewardship of significant assets, offering more efficient and robust workflows in collection management,
- delivering an excellent customer experience through enhanced discoverability and management of collections,
- providing a compatible digital image viewer that will showcase the collections and enable the management of digital collections,

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- Significantly enhanced functionality will deliver a transformative step change in the user experience.

Contract Governance

The SeaScapes Board will comprise partner representatives. Day-to-Day management will be via LHNE with reference to the SeaScapes Delivery Manager as required.

The successful provider will be expected to adhere to GDPR requirements related to volunteers and individuals engaged in SeaScapes.

Timeline 2024 Outcomes

Installation of Collection software and any associated hardware by end of July 2024.

Time period for procurement: 10 year period with annual review.

Reference number: LHNE/SS0224

LHNE is seeking bids for:

Archives Collection Management System and potential digital viewer access.

Estimated total value

Value including VAT: 26,000.00